



Dereham Town Plan Working Group

a joint working group of
Dereham Town Council and the aboutDereham Partnership



Notes of meeting held 25th May 2022

Present: Cllr Philip Duigan, Rev Paul Cubitt, Mike Webb, Chairman of aboutDereham Partnership and Helen Evans aboutDereham Partnership

No.	Item	Action by
1	Apologies / absence Apologies: Carolyn Coleman, Cllr Stuart Green, Cllr Philip Morton. Unfortunately, the Mayor, Cllr Hugh King, was not able to attend the meeting having been delayed by another meeting. Several of the items on the agenda either required the opinion of the Mayor or his agreement to action. This was sought afterwards by Mike Webb and subsequent actions incorporated into the notes of the meeting for simplicity.	
2	Formal reporting of DTPWG meetings and minutes to DTC The Mayor will ensure that this topic is included on the next full council agenda.	HK
3	Dereham's Town Delivery Plan – latest news from Breckland There has been no official update from Breckland. Cllr Philip Duigan's understanding was there was a lack of capacity in that area and recruitment is under way.	
4	Market Town's initiative (MTI) – Dereham Projects Street Art project steering group - the Mayor will confirm the name of the Town Council representative. Doreen Aitkin has joined the Steering Group on behalf of aboutDereham and there's a good selection of people on the steering group. Possible locations of art installations – Betfred building, Wall of Superdrug in Nelson Place, street level – alleyway next to Iceland facing the gym. There will be 2/3 back-up locations. Permission to be sought from leaseholders and freeholders. Important to get young people's views of the installations. Next steering group will cover what style of artist to be hired. Town Centre seating –Locations discussed – Market place in front of the old Cabin building and possibly in front of Cowper Church in the short-term, as the Town Delivery Plan will cover this anyway. Fleece meadow underused resource, Dereham Day raised its profile so should be considered. Queen Mother's garden under renovation – Mike to ask Jamie Watkins in Breckland if any of the old QMG benches can be re-used. Rev Paul Cubitt to forward map of the churchyard with benches marked. Next meeting to decide whether to put forward for MTI funding or whether from DTC budget.	HK MW PC CC for agenda

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5	<p>Wayfinding Phase II – take to next DTC full council</p> <p>The Wayfinding project was funded by an equal contribution of £15,000 by each of the three councils. Help with installation by the town and county councils, a lot of voluntary work on research and design, as well as good project management, resulted in a saving of over £15,000 of the £45,000 budgeted.</p> <p>A Wayfinding phase II project is now proposed, using the £15,000 saved. This will include:</p> <ul style="list-style-type: none"> ✓ a couple more lectern-style, information panels ✓ repair or replace a number of noticeboards across the town ✓ new poster cases for events at the Memorial Hall ✓ new finger posts as well as removing a couple of obsolete finger posts ✓ repair a number of highway signs ✓ Work on the brown tourist signs in the town, as part of a project that is currently underway. (The initial objective of the project is to get brown signs on the A47 which, we anticipate, will be funded from other sources). ✓ ideally, retain a £5,000 contingency for further work or repairs in future <p>Both Breckland Council and the County Council have agreed that their 'shares' of £5,000 each of the balance remaining may be spent on Wayfinding phase II projects. The Town Council is asked to, similarly, agree to the use of its remaining £5,000. The Mayor agreed to take this proposal forward to the Town Council for its agreement.</p>	HK
6	<p>Update on short-term projects</p> <p>Queen’s Jubilee – plans in place for the Beacon Lighting event and press release and social media advertising is ongoing. There will also be a Garden Party in QMG for which invitations have been issued. It is not clear if the invitation was intended for the organisation or for the person. Carolyn had received an invite but not aD officers. Rev Paul Cubitt had not received an invitation. Had there been any inadvertent omissions? Cllr Philip Duigan would check with Cllr Harry Clarke..</p> <p>The Community Toilet scheme - the Mayor agreed that there is no further work necessary on the project which still awaits the go-ahead from the Town Council.</p> <p>Brown tourist signs – Work on this ongoing (Mike Webb) – Mike has been looking at who might be willing to contribute to the costs. MNR and Windmill keen on brown signs. No signs exist for Leisure Centre in the town at the moment, so would be their priority. Is there an old swimming pool sign to come down on Theatre Street? Focus will be on the A47 signs from both directions. Mike speaking with Gressenhall Museum and Strikes Bowling in due course. Memorial Hall, Mike to speak to Cllr Hugh King and Tony Needham.</p> <p>Event manager for DTC - the Mayor confirmed that a member of staff at the Town Council is being/has been made responsible for this. Rob Walker had confirmed to Mike Webb MTI money very unlikely to be available for the post.</p> <p>Queen Mother’s Garden – some preparatory work had been done but difficulty with contractors. Anticipated Autumn opening. Next year is 40th anniversary of the garden and perhaps marked along with official re-opening.</p>	<p>PD</p> <p>MW</p>